



Flagstaff Youth Hockey Association
Board of Directors Meeting
July 17, 2008
Minutes



Call to Order

The meeting was called to order by at 6:15 p.m.

Roll Call

The following members were present:

Tye Tiedemann
Jeff Hamblen (with Dave Lengyel's proxy)
Rachelle Woodcock (with Matt Miller's proxy)
Wynnette Birecki
Jim LaBelle
Andrea LaBelle

Agenda

Board members reviewed and approved the agenda, as published.

Approval of the Minutes

Board members reviewed and approved the minutes as published of the June 16th, 2008 meeting.

Announcements

There were no announcements.

Reports

There were no reports.

Old Business

New Business

Board Officers ~~ Board members discussed the need to elect officers. Denny Lauritsen has stated that he will not have the time to serve in the capacity of Board President in the coming year. Members asked Jeff Hamblen to consider serving as President. Mr. Hamblen stated that he would consider the opportunity, but not until he knew his son's Peoria Road Runner practice schedule. Additional discussion ensued. The Board has one remaining open seat which has been offered to David Sour. Ms. Birecki offered to contact Mr. Sour to see if he would be accepting the position.

Purchase Service ~~ *Pay Pal vs. Active.* Ms. Birecki and Ms. Woodcock discussed with the Board the pros and cons of the two automated billing payment services under consideration by the Association. Based on a through review of the advantage and disadvantages of these systems, it was their recommendation that the Association selects and use Pay Pal for the coming year. The use of Pay Pal will require one less data base and save the Association considerable money on set-up costs and transaction fees.

A motion by Tye Tiedemann and seconded by Jim LaBelle to accept the Paypal recommendation, with appreciation to Ms. Birecki and Ms. Woodcock for their diligent research, passed unanimously.

FYHA Player Fee Waivers ~~ Board members discussed, at length, the merits of waving player fees in recognition for services donated to the Association. There was consensus among members that it was an appropriate method for the Association to express its appreciation for time and effort contributed in this matter. Board members noted that traditionally player fee waivers have been extended to travel team head coaches.

A motion by Tye Tiedemann, seconded by Jim LaBelle to affirm the head coach player waiver and include registrar, treasurer plus scheduler for the 2009 season only passed unanimously.

The Board recognized that the registrar and scheduler do a significant amount of work and is vital to the Association's success. The Board also wanted to acknowledge the work done this year by Ms. Woodcock in correcting a number of deficiencies in the Association's financial records.

Summer Program ~~ Ms. Birecki advised the Board that there were 38 summer program pre-registrations. She also said she would volunteer to accept walk-in

registrations and fees each night of the summer program. Board members thanked Ms. Birecki for her service in this matter.

Ms. Birecki asked the Board for guidance in responding to a parent who had asked to have their Squirt aged child skate with the Peewees and a Pee wee sibling player. There was a strong consensus from the Board that a Squirt could not skate with the Pee wees as it would put a non-checking aged player with checking aged players.

Labor Day Tournament League ~~ Ms. LaBelle advised the Board that FYHA travel teams could play in the Senoran Labor Day Tournament, but that the coaches would need to decide on their teams participation by August 3, 2008. Fees for the tournament are \$1,049 per team.

A motion by Wynnette Birecki, seconded by Tye Tiedemann to have the Association pay those team fees and debit the team's away game expense account, passed unanimously.

Mr. Tiedemann agreed to contact Mr. Curtain to see that all travel team coaches knew of the opportunity and deadline.

Delinquent AZ Corporation Commission Filings ~~ Ms. Woodcock advised the Board that all FYHA delinquent documents for the past two years had been forwarded to the AZ Corporation Commission. Their acceptance should place the Association back in good standing with the Commission. The Board thanked Ms. Woodcock for her diligence in this matter.

Board Website ~~ Ms. LaBelle explained to the Board members that it would be very easy for the FYHA Board to have its own website where Association documents could be archived and intra-Board communications could be expedited. Discussion ensued with Board members asking the costs and the inconvenience to Ms. LaBelle for such service. She explained that the cost was minimal, less than \$10 a year, and that the site could be maintained with very little effort. It was the consensus of the Board that such a tool would be useful and thanked Ms. LaBelle for setting it up.

Insurance Coverage ~~ Ms. Woodcock advised the Board that USA Hockey would issue a Certificate of Liability Insurance naming the City of Flagstaff as co-insured. She also agreed to check with USA Hockey to see if they provided D&O Insurance for hockey associations. Board members had discussed the need and value of such coverage.

Rec Commissioner Position ~~ Mr. LaBelle suggested the Board establish a Rec Commissioner to coordinate Rec team activities. Such an individual could focus on

the needs of the Rec program and act as a liaison between head coaches, parents, players and the Board. Discussion ensued and Mr. Hamblen suggested that the Rec Commissioner be made an ex-officio or full member of the Board.

A motion by Mr. Tiedemann, seconded by Mr. LaBelle to establish such a position and make the position a Board member or ex-officio member depending on what Mr. Sour decides regarding his invitation to join the Board, passed 7 to 0.

Board members noted that a job description should be written for the Commissioner position and Mr. LaBelle agreed to coordinate a search for such an individual.

Travel Team "Mom/Dad" ~~ A brief discussion ensued and the Board members felt it would be appropriate to table this item until travel team rosters were finalized.

Winter Schedule Update ~~ Ms. LaBelle advised the Board that she had scheduled games on September 20th and 21st and Oct 20th and 21st for all travel team divisions. She further stated that the master schedule showing all available ice time and currently scheduled events was available for viewing by everyone on the FYHA website.

Financial Update ~~ Ms. Woodcock advised the Board that after considerable effort, she was able to bring the Association's books current. She advised the Board that she would be sending out financial statements for their review in the very near future. The Board applauded Ms. Woodcock for her diligent work in this area.

Tournament Invitations ~~ Ms. LaBelle advised the Board that she has received several tournament invitations for both Rec and Travel teams. She asked the Board how she should disseminate information about the invitations. Discussion ensued and the Board concluded that such invitations should be promptly shared with the head coaches for the appropriate teams and that they should contact a Board member for further action, i.e. ice schedule, entrance fee payments, etc.

Fund Raising Chairman ~~ Mr. LaBelle advised the Board that he had spent considerable time last year trying to do fund raising for the Association, particularly the sell of banners to be hung in the rink. He suggested the Board consider establishing a Director of Funds Development position and with the Board's concurrence would also search for an individual for this function. The Board applauded Mr. LaBelle's efforts last year and encouraged him to look for a person to assume the responsibilities for those duties this year.

Rec League Ice Slots ~~ Ms. LaBelle recommended that the Board consider establishing 7:45 to 11:00 a.m. as the set Saturday ice block for Rec League games. A brief discussion ensued and the Board accepted Ms. LaBelle's recommendation.

City Rink Budget ~~ Ms. LaBelle advised the Board that new personnel, particularly the Flagstaff City Manager, had expressed a keen interest in further developing the ice rink. She noted that the City increased the rink's budget from \$50,000 to \$200,000. Considerable discussion ensued and it was the consensus of the Board that a letter is to be sent to the City Manager with suggestions for use of the additional funds and that an invitation be extended to he and other key City personnel to meet with the Board to explore ways to improve and utilize the rink. Mr. Hamblen agreed to commit to writing some his thoughts for the rink improvements.

Adjournment

Meeting adjourned at 8:20 p.m.

Next Meeting ~~ The next meeting will be held on Wednesday, August 1, 2008 at 5:00 p.m. @ Garcia's Restaurant.

Respectively Submitted

Jeff Hamblen, Secretary