

Central York Lacrosse Club

Meeting Minutes –

August 14, 2008 at Manchester Township Building

Tom Mayne called the meeting to order at 7:03pm. Roll call was performed:

Present:

Tom Mayne
Julie Slack
Charlie Villier
Jim Gilhool
Kevin Heiland
Tracy Yantek
Kim Markham
Don Bavis

1. **Minutes** – No past minutes were distributed.

2. **Old/New Business**

a. **Members to the Club** – Director/Officer positions for 2009 season were discussed. Unfortunately, we did not have enough in attendance to officially nominate all to their posts. Once nominations have been accepted, Tom needs to be removed from check signing authority. Stephen Leshner, Tracy Yantek and Jim Gilhool should have signing authority for the coming season. John Yantek will attend the YCLA meetings. He is to solicit a back up attendee as needed.

→ **Action Items:** Tom Mayne is to filter nominations through email channel to finalize the votes for 2009 positions. Stephen is to remove Tom from the checking account and add Tracy and Jim.

b. **Update Central York lacrosse Club timeline for Youth only** – Tom shared a calendar used in the past, which outlines when specific activities happen throughout the year...both on and off-season.

June: Program Directors typically creates budget for upcoming season.

July: Parent handbook is reviewed and updated on website. Registration dates, times and fees are decided.

August: Arrange for Lax equipment vendor to be at registrations for sales. New player clinics are determined, typically prior to sign up dates. Prepare registration flyers for approval by CYSD. Once approved, distribute flyers. Finalize registration forms.

September: Once Lanco information is received regarding Indoor Lacrosse, an email commitment is sought from past players. Indoor coaches are recruited by Program Directors. Cost to play has been roughly \$100 per player. Determine if/when final registration will be held.

October: Complete registration for Indoor season. Initial registration for Spring season takes place.

November: Hold a Spring registration if necessary. Order uniforms and equipment needed for new/returning players. The attendees agreed to use Stylin' Strings again. Discussion around splitting into A and B squads may need to take place, depending on number of registrants within certain age groups.

December: Apply to US Lax for players and coaches insurance. CYSD field allocation is typically done. Tom is mailed a letter for dates of the field allocations. We would like to have all of the fields at NHE. The youth Spring schedule needs to be done, per Tracy Yantek.

January: Springettsbury Township and Manchester Township field allocations are done. We are interested in fields 11 and 12 at Cousler Park. Penn Oaks may have a practice field available. Kim is to check. Late registration, if needed, is to take place. Rosters are distributed to coaches. Coach/Parent meeting is to take place. Order field paint and/or any required equipment. Coach's clinics are held. If possible, January is a good time for a first aid training to take place for all coaches.

February: Insure all fees are collected prior to the first practice in March.

March: Arrange for team photos. The attendees agreed to use Failors' Photography. World's Longest Game event takes place.

April: Lax season

May: Lax season. Laxfest takes place. Establish committees, leadership and charters (including due dates) and establish the nomination committee as per Bylaws.

→ **Action Item:** None.

c. **Budget Review for 2009** – The average growth of the club is 25% year over year. In the past, the club has kept between \$2,000 and \$2,500 available for use. Any funds over and above can be used to supplement returning players registration fees. With the current supply of field paint on hand, we may not need to order as much as in the past.

→ **Action Item:** None.

d. **Spring Registration** – A committee is needed to assist Don with Spring registrations. Stylin’ Strings will be our vendor again this year. As noted above in the timeline, Don and his committee will need to prepare school flyers and obtain CYSD approval, print and distribute said flyers. Registration forms will be finalized at the next meeting. Tom, Charlie, Stephanie and Coaches will determine time and place for New Player Clinic.

→ Action Item: Form Registration Committee. Tom is to email returning player rosters to Don.

e. **Indoor Registration** – Kim Markham has been point of contact and may need an additional point of contact. Kim needs names from coaches to include on the email invitation. She will contact Lanco for Indoor season specifics. Once the email invitation is sent to the past players, Kim is to send any information to Don to be posted on our Website.

→ Action Item: Coaches to email rosters to Kim. Kim to update Don/website with Lanco information.

f. **Fundraising Plan** – Matt and Heather Welsh are looking for any new/additional fundraising ideas. The concession stand, manned by Sam Mayne, made \$2,060 gross profit for the club last season. We need to “require” parents to commit to help at the concession stand this Spring season. If we focus on concessions and apparel sales at games, we could increase that gross profit. It was briefly discussed to have a flat buyout this year.

→ Action Item: Note when a Fundraising committee meeting will be held.

g. **Website Changes** – Email any changes to Don.

→ Action Item: Tom to get with Don for navigational issues/improvements.

h. **Bylaws Review** – Please review and address any changes with Tom.

→ Action Item: None.

i. **Parent Handbook Review** – Charlie Villiar is to review and update on website via Don. A discussion was had regarding printing the entire handbook to be given out at the coach/parent meeting, or to create a Summary or Highlights page. A shortened version was initially agreed upon. Most in attendance would like to have the parent’s acknowledge receipt of the Summary of the Central York Lacrosse parent handbook. This would require a signature page of some kind.

→ Action Item: None.

j. The next meeting will be held on September 8, 2008, at the Manchester Township classroom at 7:00pm. Future meetings will be held in the same location on the 2nd Monday of each month.

→ Action Item: None.

Tom Mayne adjourned the meeting at 8:25pm.