



# CONSTITUTION

**Pemberton Youth Soccer Association**

**CONSTITUTION**

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# **Pemberton Youth Soccer Association**

## CONSTITUTION

### ARTICLE 1 (name)

This association shall be known as the Pemberton Youth Soccer Association, also referred to as “PYSA”.

### ARTICLE 2 (purpose)

The purpose of this association shall be to develop, promote and administer the game of soccer among youth (boys and girls under (18) eighteen years of age) within the Pemberton Valley.

- (a) The aim of the club us to provide its members with an opportunity to develop an appreciation of the game of soccer. The club will provide soccer at both a recreational and competitive levels, wherever possible, with players being able to participate at a level appropriate to their ability.
- (b) The objective is to develop character by promoting physical, social and leadership skills in the players and emphasis will be placed on concepts such as team spirit, sportsmanship, and respect for officials and for each other.
- (c) The club will strive to promote and develop the best interests of the game of soccer within the community, while recognizing that the player is the first priority.

### BYLAW 1 (Interpretation)

In these bylaws and regulations, words importing the singular shall include the plural and vice versa, and words importing the masculine shall include the feminine, and words importing persons shall include bodies corporate.

Whenever they appear in these laws:

- (a) the word “Association” shall mean the PYSA
- (b) the word “Club” shall mean a corporate body or group of persons organized for the purpose of sponsoring youth soccer
- (c) the word “Board” shall mean the Board of Directors of the Association
- (d) the words “Voting Member” shall be any member of PYSA
- (e) “Ordinary Resolution of the Board” shall mean a resolution passed by a simple majority of the elected members of the Board in attendance at a meeting
- (f) Interpretation of the Association bylaws, regulations, or any other Association matter not provided for herein shall be referred to the Board whose decision shall be binding on all parties

## BYLAW 2 (Membership)

Application for membership shall bind all members to abide by the Constitution of the PYSA and its bylaws and regulations. Membership in the Association shall comprise the under noted:

- (a) Registered players 18 years of age or younger
- (b) Parent(s) or guardian(s) of the registered player under the age of 18
- (c) All Board Members, coaches, assistant coaches, and referees 18 years and older.

## BYLAW 3 (Association Board Officers)

- (a) The business of the Association shall be conducted by a Board of 6 or more members who shall be elected for a term of one year. Should an elected member resign, the Board shall be empowered to appoint a new director to fulfill the vacant term of office until the next Annual General Meeting. Said appointee to be considered as an elected member of the Board with full voting privileges.
- (b) The Board shall elect a President and Vice President, Secretary and Treasurer from its members.
- (c) The Board shall meet whenever the President deems it necessary or if he is instructed to do so by a majority of the Board, but in any case shall meet at least once a month and not to exceed a two month gap.
- (d) At all meetings of the Board, a simple majority of elected members shall constitute a quorum for the transaction of business.
- (e) Any member of the Board absenting himself without cause from three consecutive meetings of the Board, or willfully neglecting his duties to the Board, shall be deemed to have forfeited his position on the Board.
- (f) No member of the Board shall vote on, any matter directly affecting himself, any team with which he is associated, or any matter in which he has or appears to have conflict of interest.

## BYLAW 4 (Management)

- (a) Board of Directors  
The immediate Past President shall hold the position of President until the new President is elected.
  - (i) President – The President shall conduct or delegate a chair person to conduct all meetings of the Board of Directors and shall cast a vote only in the case of a tie, the President shall appoint, at the beginning of each season, subject to the approval of the Board, the

- Standing Committees and/or the Committee Chairman and other Members-at-Large, as needed.
- (ii) Vice President – In the absence of the President, the Vice-President shall preside at meetings of the Board.
  - (iii) Secretary – The secretary shall keep an accurate record of all meetings, handle all correspondence, give notice of meetings and maintain the files of this Association. The Secretary shall be responsible also for the preparation of the Annual Report.
  - (iv) Treasurer – The Treasurer shall give a receipt for all monies received. Such monies shall be deposited in a chartered bank or financial institution in an account in the name of the Association. All accounts shall be paid by cheque and shall bear (2) two signatures: the Treasurer's, President's, Vice President's or Secretary. The receipt book and vouchers shall be produced when required by the Board, properly balanced.
- (b) The Board may engage employees as it shall deem necessary from time to time and such persons shall have such authority and responsibility as the Board shall determine. The remuneration of any employee of the Association shall be fixed annually by the Board.

#### BYLAW 5 (Annual General Meeting)

- (a) Annual General Meeting: the meeting of the club shall be held in June of each year.
- (i) The chairman of the Board shall call a special meeting in due course upon a written request of a majority of the members of the Board, or upon a written request signed by a majority of the Affiliated Clubs. Any such request shall specify the purpose of such meeting and each member of the Board and each Affiliated Club shall receive 14 days notice thereof.
  - (ii) The order of business at all Annual General Meetings shall be as follows: Roll Call, Minutes, Officer's Reports, Unfinished Business, Reports, Proposals, Elections, New Business, Adjourn.

#### BYLAW 6 (Constitutional Amendments)

- (a) Changes or amendments to the PYSA constitution, bylaws, and regulations may be effected at the Annual General Meeting upon an affirmative vote of 75% of the accredited delegates present. Notice of Motion of proposed changes and amendments to the Constitution made in writing to the Secretary of the Board not later than one month prior in each year, and promptly thereafter the Secretary of the Association shall give each Club notice of the proposed changes or amendments.
- (b) Changes or amendments to this Constitution, bylaws, and regulations may also be made at any time at a special general meeting of the Association, upon an affirmative vote of 75% of the accredited delegates present. Twenty-one

(21) days Notice of Motion of any proposed changes or amendments must be given in writing to the Secretary of the Association who shall give each club fourteen (14) days notice of such Special General Meeting, together with a copy of the proposed changes or amendments.

BYLAW 7 (Playing Season)

- (a) The playing season shall commence on the 1<sup>st</sup> day of September and terminate on the last day in June of the following year.
- (b) “Seasons” shall be the year in which play terminates; e.g. 2006 season terminates at the end of June 2006.

BYLAW 8 (Team Affiliation)

- (a) Registered players shall be governed by BCSA regulations with regard to the other team affiliations.

BYLAW 9 (Player Registration)

- (a) Players shall be registered on a form to be provided by the PYSA through the District Secretary. All registrations shall be handled through the Administrator.
- (b) Player registration forms are good only for the current season.
- (c) Players must be registered at least one day prior to taking part in any league game.
- (d) Birth Certificate, baptismal certificate, citizenship papers, passport, or other evidence acceptable to the PYSA Registrar, shall be accepted as proof of age and such evidence shall accompany all applications for registration. Proof of age shall not be required provided the PYSA Registrar has evidence of previous registration.
- (e) The burden of proof of age rests with the player.
- (f) Proof of registration rests with the team officials.
- (g) The Administrator and Coach are solely responsible for the placement of players on teams within the PYSA.

BYLAW 10 (Transfer of Players)

- (a) Transfer of players within the local Pemberton, Whistler, Mount Currie and Squamish areas is permitted; subject to Board Approval.
- (b) Players may not play for another Association, league or team concurrently without the consent of the Board, except for players on a house league and a select team within the Association.

#### BYLAW 11 (Discipline)

- (a) Teams are responsible for the conduct of their players, staff and spectators. Disciplinary action may be taken for conduct that is deemed unsuitable or disruptive.
- (b) All discipline matters not covered in this article shall be in accordance with the Rules and Regulations of the BCSA.
- (c) The Board shall deal with all players and team officials reported by the referee for misconduct in accordance with “Guidelines for District Committee” set by the PYSA.
- (d) The PYSA shall deal with all players and team officials reported by the referee for misconduct in the following instances:
  - 1) all inter district matches
  - 2) any case involving referee assault
  - 3) any case involving misconduct
- (e) Any registered player or team official who is sent from the field of play for misconduct shall automatically be suspended from participating in the team’s following league match or cup tie but, after having served this one game suspension, shall be eligible to play until his case is dealt with unless otherwise informed by the PYSA board.
- (f) Any registered player who receives three official yellow card cautions shall be automatically suspended from participating in his team’s following league game or cup tie.
- (g) The Board shall have the power to deal with violations of the Laws of the Game, the rules and regulations and bylaws of this Association, the British Columbia Soccer Association, and the Canadian Soccer Association. In the case of any of the foregoing, or of any ungentlemanly or unsportsmanlike conduct, or of any action tending to jeopardize this Association or deemed to not be in the best interest of soccer in general, the offending player, team official, team, league official, or club board, shall be dealt with by the PYSA Board if deemed necessary. In the event of any violations of the Laws of the Game, any rules, regulations or bylaws of this Association, The Board shall have the power to order the offending party removed from the Association, suspended for a stated period, fined, or required to post a performance bond, as the Board may consider proper in the circumstances.

#### BYLAW 12 (Defunct Teams)

- (a) A team shall be considered defunct when it has received the consent of its Club Board, and of the PYSA.
- (b) Any player registered for a team which has become defunct may be transferred to any other team at the discretion of the PYSA Board.

#### BYLAW 13 (Protests and Appeals)

- (a) The Board shall deal with all protests arising out of any league or competition scheduled by the PYSA.

BYLAW 14 (Trial Games or Permits)

- (a) The PYSA may at any time during the season, grant a youth player permission to play no more than three trail games with a team senior to that of the youth.

BYLAW 15 (Zoning)

- (a) No player residing in the Pemberton Valley may play outside the boundaries of Pemberton without the approval of the Board of the district in which he wishes to play.
- (b) No player residing outside the boundaries of the Pemberton Valley may play for a Pemberton team without the approval of the Board.
- (c) The PYSA shall have the option to establish zoning within its district should it be required.

BYLAW 16 (Definitions – Age Limits)

- (a) The term “youth” as applied in this constitution, bylaws, and regulations shall mean an amateur player who has not attained his 18<sup>th</sup> birthday before the 1<sup>st</sup> day of January in the season in which he applies for registration.
- (b) Age categories shall comprise players who have not attained their:
  - 7<sup>th</sup> birthday – Under 7
  - 9<sup>th</sup> birthday – Under 9
  - 11<sup>th</sup> birthday – Under 11
  - 13<sup>th</sup> birthday – Under 13
  - 15<sup>th</sup> birthday – Senior
  - 17<sup>th</sup> birthday – Senior
  - 18<sup>th</sup> birthday – Seniorbefore the 1<sup>st</sup> day of January, of the current season.
- (c) Any team using a player who is over age and therefore ineligible shall forfeit the game provided a protest is made to that effect by the opposing team as per Bylaw 13.

BYLAW 17 (Provisional Rules)

The Board may, from time to time, make temporary rules governing specific cases not provided for in the Constitution, bylaws, or competition rules and regulations, but which may be necessary to carry out the objects of the Pemberton Youth Soccer Association.

## Pemberton Youth Soccer Association

### COMPETITION RULES AND REGULATIONS

#### 1. GAMES REGULATIONS

- (a) All games shall be played under the bylaws, rules and regulations of the PYSA as adopted each year.
- (b) The venue of all games shall be decided by the Board.
- (c) The home team shall be responsible for marking the ground and failure to do so may result in forfeiture of the match. The home team shall also be responsible for supplying the game ball and a referee.
- (d) All teams not wearing the approved colours of the sponsoring club risk forfeiture of the match. If colours are similar, the home team must change to colours distinct from its opponents unless opponents are not wearing approved club colours.
- (e) The duration of the game shall be as follows:

Under 7 – 2 halves of 20 minutes each  
Under 9 – 2 halves of 25 minutes each  
Under 11 – 2 halves of 30 minutes each  
Under 13 – 2 halves of 30-40 minutes each  
Senior – 2 halves of 40 minutes each

- (f) The Board shall have the power to order any game replayed, played to a finish, or decide by corner kicks.
  - Replayed game – the Board shall set the time, place, and date for the replayed game.
  - No overtime shall be played in league competition.
- (g) Any team failing to fulfill a scheduled game without cause shall forfeit the game to its opponent. In the event both teams do not appear for a regularly scheduled game and the referee rules the ground playable, then both teams shall be assessed with a loss each.
- (h) In the event of an abandoned game, the Board shall have discretionary powers to decide whether;
  - The game shall be replayed
  - The result at time of abandonment shall be declared official
  - The teams shall be assessed with a loss each
- (i) League and cup games take precedence over tournaments and exhibition games and failure to meet league commitments shall result in forfeiture of the match.
- (j) Any team violating a grass field closure shall be removed from the schedule until the Board determines appropriate disciplinary measures.

- (k) Any changes in divisional league alignment after the first league game has been played requires the approval of the Board.
- (l) In the event of an incomplete league schedule, the Board shall determine the league winner.
- (m) In the event of a tied league, a playoff game using District Cup rules shall determine the winner.

2. SIZE OF BALL

A recognized size five (5) ball shall be used for Under 13 and Senior.

A recognized size four (4) ball shall be used for Under 7, Under 9 and Under 11.

3. SUBSTITUTIONS

(a) LEAGUE PLAY

There shall be unlimited substitutions in league play. Substitutions shall be made only during a stoppage in the game and with the referee's consent.

(b) PROVINCIAL CUP PLAY

Substitutions shall be made only during a stoppage in the game and with the referee's consent.

4. PEEWEE RULES AND REGULATIONS

- (a) Peewee rules and regulations are established by the Board and any changes must be approved by the Board.